1. **Welcome + Introductions**

Blazer Club PTO Co-president Jay Palu called the meeting to order at 6:00pm.

**Attendees:** Tyree Sejkora (L&C Principal); Tom Robertson (L&C AD); Adam Sawyer-Jacobs (Jacobs Project Mgmt. Co.); Andy Kane; Kerry Reiss; Katrina Stoffel (AMPA & Parent); Ruth Farrington; Lloyd Hoshaw; Jill Moeller; George Killian; Christine Steffen; Jay Palu (AMPA & Parent); Todd Moeller (AMPA & Parent); Eric Westman (AMPA); Chandler Sanders (AMPA)

2. **Phase 2 Bond Classroom Addition Update (Alley Poyner Macchietto + OPS representatives)**

Dr. Sejkora gave an overall description of the upcoming new construction. Ground-breaking is expected sometime at the end of the 2019-2020 academic year.

Todd Moeller of AMPA: Alley Poyner (APMA) won the bid for the construction project through OPS. Much of the budget is lighting, mechanical, etc. - “behind the scenes” updates and upgrades. Fifteen new classrooms. Fix all the building’s “deficiencies.”

APMA presented renovation options to OPS administration and representatives.

The west side of the building will be the new “front door” to Lewis and Clark. A bank of windows will be above the door and there will be a canopy as well. The portables will be gone during construction.

Chandler Sanders of AMPA: West side of the building: secure entry through administration area and five new classrooms. Elevator. Storm shelter is connected to restroom bank.

Second floor - more classrooms and mechanical / electrical.

Administration will be decentralized to west side and to the northwest side of the building.

3. **Old Business Updates**

   a. **Courage Retreat Sponsorship (Jay Palu)**

      i. Provided information to Mrs. McDonnell for First National Bank and Walmart Community grants.

      ii. PTO will support to some degree (pending how close they are to funding).
b. Fall Conference Dinner Recap (Katrina Stoffel / Sara Cerasoli)

i. Thank you to all who donated food, volunteered for set up, clean up, etc.

Lots of positive reactions to Mangia (by Immanuel Hospital). There was a pan of food left over that the cast and crew of Mary Poppins enjoyed the next day!

c. Fundraising Campaign Update (Jill Moeller / Ruth Farrington)

i. Total: $3740 raised so far. Additional emails sent 10/21 and 10/28

ii. Jill sent fifteen letters to local businesses for donations. Stay tuned.

If anyone has any business contacts, please contact Jill, Ruth, Mary or Jay

4. New Business Updates

a. Staff Holiday Tea (Jay Palu)

i. Friday, December 13, 2019 after school (3:30pm – 5:30pm) at The Sydney

ii. PTO will cover costs of 2 drinks/staff member (coordinate payment with The Sydney)

iii. Mary will set up Sign-up Genius
   1. Food donations (appetizers and desserts - Sign Up Genius - Mary & Jay)
   2. Gift cards (1 per staff member)

iv. Need volunteers to organize and help at event
   1. Set up
   2. Hand out drink tickets
   3. Draw for gift cards
   4. Clean up

b. Dance (Jay Palu)

i. Need to determine date to reserve DJ - potentially Friday, February 21, 2020

c. Financial Update (Kerry Reiss)

i. Kerry has data from 2019. $5,044.56 was raised in total last year (2018-2019).

There is $3780 in the account now.

2019 Expenses per Kerry

$250 - D.J. for School Dance
$540 - Holiday “Tea” at The Sydney
$940 - in $50 Teacher Grants
$440 - Teacher Appreciation
$1500 - “L&C Grants” (Scholarships?)
$410 - Fall Parent-teacher Conference Meal
$484 - Spring Parent-teacher Conference Meal

Respectfully submitted,

Christine

Christine Steffen
Secretary
Lewis & Clark Blazer Club PTO