1. Welcome

Blazer Club PTO Co-president Mary Palu called the meeting to order at 6:08pm.

Attendees: Tyree Sejkora (L&C Principal); Mary Palu, Christine Steffen, Jill Moeller; Vicki Petrick; Kerry Reiss; Jason Trailer; Jen Parker

2. Fundraising Campaign Update (Jill Moeller)

   a. Online giving update: $3,000 total. Thought to actively promote during second semester - perhaps February.
   b. Update on asks to local businesses: continue to follow up. Jay will follow up with some of his leads.
   c. Do we want to prioritize, set-up and promote other avenues: TAGG, Amazon Smile, Bakers Rewards, Box Tops.
      i. Need EIN number. Kerry will get.
      ii. Simple to promote via email (tag line at the bottom of every PTO email; Twitter; Facebook; etc.)

3. Staff Holiday Tea (Mary/Jay Palu)

   a. Friday, December 13, 2019 after school (approx. 3:30 – 5:30) at The Sydney
   b. PTO will cover cost of 2 drinks/staff member (coordinate payment with The Sydney)
   c. Sign-up Genius sent (food, gift cards, volunteers, donations). Response has been decent.

4. Winter Dance (Jay Palu) - NO MORE!

   a. Dr. Sejkora will discuss with her staff an idea of a pop-up party during the day for students who are in attendance on a certain day.

5. $50 Teacher Grants (Mary Palu)

   a. Promote w/ cap on budget? Mary reached out to Paige Festersen to see how they promoted (or not) the Teacher Grants.
      i. It is currently an informal process with teachers just submitting receipts for $50 or less for reimbursement.
      ii. Discussion ensued whether or not there should be a more formal grant process (i.e. application) for higher-dollar grants. This idea was tabled.
      iii. Grants are first come, first served. Grants will remain at $50 or less. Applications will be emailed directly to Kerry.

6. Student Scholarship (Mary Palu)

   a. Previously handled solely by Dr. Sterba (former principal)
i. PTO committee reviewed applications, provided input on selection and funded
ii. College-bound high school seniors that attended Lewis & Clark were eligible
iii. Dr. Sejkora will check on the history of these scholarships

b. Committee to communicate, collect/review applications
   i. It is believed that three $500 scholarships have historically been awarded:
      - Community of Learning Scholarship
      - Patricia L. Burford Scholarship
      - Rita Murphy Education Scholarship (special education student)

7. Financial Update (Kerry Reiss)
   a. Account balances, status of 501c3, other?

8. Other new business, updates, ideas (All)

Respectfully submitted,

Christine

Christine Steffen
Secretary
Lewis & Clark Blazer Club PTO